

**2010 Financial Assistance Program Application Form Instructions
(Applications are due March 31, 2010)**

Project Title: Indicate the name of the project.

Applicant: Indicate the name of the individual and/or organization applying for the grant. In the event that funding assistance is provided, the Applicant is responsible for entering into a funding agreement with the District and for submitting all necessary information including requests for payment. The Applicant will be the entity that receives the funding distributions and any required end-of-year tax reporting forms (e.g. 1099 forms when receiving assistance greater than \$600).

Contact Information: Indicate the name of the contact individual responsible for answering questions regarding the application, project, and funding agreement.

Completion Date Information: Proposed projects are expected to be initiated in 2010 and completed within one year.

Amount of Funding Request: Indicate the amount of money being requested. The current limit on funding requests is \$50,000 per project; however, available funds are limited by the District's budget appropriation and will be awarded on a competitive basis.

Match Amount Provided: Indicate all sources of matching contributions to the project including other funding awards, in-kind services, and sponsor contributions.

Project Description: Briefly summarize the type of project proposed. It is recommended that applicants provide an additional detailed description of the project that addresses the District's Evaluation Guidelines for Consideration of Requests for Financial Assistance.