



# UPPER GUNNISON RIVER WATER CONSERVANCY DISTRICT

**2022 Grant Program**

**Informational Meeting**

**January 13 and 18, 2022**

**10:00 AM**

**<https://ugrwcd.org/grant-funding/>**

# BACKGROUND OF THE UGRWCD GRANT PROGRAM

The Upper Gunnison River Water Conservancy District was established to conserve the waters within the District to accomplish the greatest possible use for irrigation, domestic, municipal, industrial, mining, and all other beneficial purposes, and to defend and protect the waters of the District.

A mission of the District is to encourage the in-basin beneficial use and maintenance of high-quality standards for the water resources of the basin.

The District has determined that an appropriate means to affect its purposes and accomplish its mission is to provide financial assistance to persons or entities advancing projects that enhance water supply and stream conditions within the District through a Grant Program.

The Board of Directors of the District has adopted a Policy Governing the Grant Program that should be reviewed by applicants for financial assistance.



*McGowan Irrigation Ditch Diversion Structure*



# TIMELINE FOR 2022 GRANT PROGRAM

- January 1, 2022 – Grant Program opens
- February 15, 2022 – 5:00 p.m. – Grant Program applications due
- February 15 – March 1, 2022 – Staff and Committee evaluation of applications
- March 2022 – Recommendations presented to UG Board of Directors for approval
- April 1, 2022 – Award approval letters sent out



GTVA and Outcalt Ditch Diversion Structure

# ELIGIBLE TYPES OF PROJECTS

4

Project types considered:

- The promotion or enhancement of beneficial use of water for agricultural, recreational, environmental, ecological, domestic, municipal, industrial, and other purposes
- Watershed management activities
- Water quality and riparian zone enhancement projects
- Water use efficiency projects.

Priority will be given to:

- Projects that utilize pre-Colorado River Compact water rights (those rights perfected before November 24, 1922)
- Projects that will commence implementation within the year the grant is awarded.





# ELIGIBILITY CRITERIA FOR PROJECT CONSIDERATION

TWO OR MORE OF THESE CRITERIA WILL RESULT IN A HIGHER RANKING OF THE PROPOSED PROJECT

5

- Development of a new water supply
- Improvement of an existing water supply
- Measures to improve instream water quality and water quantity
- Measures which promote water use efficiency or irrigation water management
- Implementation of watershed management actions, including restoration or protection of riparian habitat
- Research or studies that furthers the understanding of critical water resource issues in the basin and support implementation
- Education and outreach related to Upper Gunnison Basin water resources

# EVALUATION AND RANKING CRITERIA

THE MERITS OF ELIGIBLE PROJECTS WILL BE ASSESSED AND SCORED IN THE EVALUATION PROCESS USING THE FOLLOWING CRITERIA:

**Appropriateness:** Is the project consistent with the District's mission and eligibility criteria, and does it fully meet the program goals?

**Project Description:** Is the project clearly defined and described?

**Budget:** Is the description and documentation of project costs clear, accurate and comprehensive?

**Funding:** Is there a high likelihood of full funding from all proposed sources and is funding secure?

**Milestones & Timelines:** Is the project timeline described and documented in a clear and well-organized fashion?

**Technical Adequacy:** Is there a high probability of technical success and a high likelihood to perform as designed?

# EVALUATION AND RANKING CRITERIA

THE MERITS OF ELIGIBLE PROJECTS WILL BE ASSESSED AND SCORED IN THE EVALUATION PROCESS USING THE FOLLOWING CRITERIA:

**Project Effectiveness:** Is there a high likelihood that the applicant will meet the project objectives and will the project be effective and efficient?

**Applicant's Capability:** Does the applicant have the ability to implement the project as described?

**Participation:** Is financial and in-kind support adequately documented and is there documented consent from affected landowners and water rights holders?

**Benefits:** Are project water resource benefits documented and multiple benefits and beneficiaries identified?

**Other:** Are there intangible benefits to the project such as new methods to address similar problems, water educational benefits, or increased public safety?

**Risk:** Is there potential risk either to the District, adjacent landowners, water rights holders, or general public associated with the implementation of the project?



# IMPORTANT ELEMENTS RELATED TO FUNDING AGREEMENTS

## Funding agreement (contract):

- This is a contract between the District and applicant with special provisions for payment
- Funding agreements must be entered into by all applicants awarded grant funding.
- Funding Agreement must be signed by the applicant and the District before work begins on the project

## Funding agreement (timeline):

- Funding agreements must be requested upon receipt of award letter – approximately April 1st
- Funding agreement must be signed within the calendar year – e.g., 12/31/2022
- An extension may be requested for funding agreement for a specific term but no more than a year – e.g., 12/31/2023
- Only one extension may be granted without UG Board approval
- If agreement is not signed within the year the grant was awarded, or by the end of the extension, the Grant award will be rescinded





# TIMELINE FOR DISTRIBUTION OF FUNDS

## Disbursement of funds (timeline):

- Funds will be paid at the completion of the project and upon receipt of specified documentation
- Must be made within one year from the date of the funding agreement – e.g., 6/1/2022 - 6/1/2023
- An extension can be requested for no more than one year, must be a specific term – e.g., 12/31/2023
- Only one extension may be given without UG Board approval
- If disbursement does not occur within one year from the date of the funding agreement or the extended term the grant will be considered rescinded



Biebel Ditch Diversion Improvement

# 2022 GRANT APPLICATION

10

## 5 COMPONENTS OF A COMPLETE APPLICATION

Application cover page – fillable PDF form available at <https://ugrwcd.org/grant-funding/>

### Detailed Project Narrative

- ❖ Location of project within the basin
- ❖ Landowner or water right holder and water right details
- ❖ Description of water resource issues
- ❖ Detailed description of how the project directly addresses the issues

Technical Proposal – word document available at <https://ugrwcd.org/grant-funding/>

- ❖ Detail of how the project benefits will be measured
- ❖ Which eligibility criteria will the project meet

Scope of work (must use template provided)

Project Budget (must use template provided)

- ❖ Budget Summary Table (required)
- ❖ Match Summary Table (required)

Project Map – help can be provided by the District



Lawrence and Sun Ditch Diversion Improvement

# 2022 GRANT PROGRAM TEMPLATES

11

## Scope of Work (Required)

Word Document available at  
<https://ugrwcd.org/grant-funding/>

### Grant Program - Scope of Work Template (Required)

Project Title:  
Project Applicant:  
Project Partners:  
Total Project Cost: \$  
    District Funding Request: \$  
    Match Contribution Total: \$  
        Source 1 (Name) & Match Contribution (\$)  
        Source 2 (Name) & Match Contribution (\$)  
Estimated Project Start Date:  
Estimated Project End Date:  
Task Descriptions:  
    Task 1 Description:  
        Task 1 Deliverables:  
        Anticipated Timeline for Completion:  
        Responsible Party:  
        Total Estimated Budget for Task (\$)  
            District Funds (\$):  
            Matching Funds (\$):  
    Task 2 Description:  
        Task 2 Deliverables:  
        Anticipated Timeline for Completion:  
        Responsible Party:  
        Total Estimated Budget for Task (\$)  
            District Funds (\$):  
            Matching Funds (\$):



# 2022 GRANT PROGRAM TEMPLATES

12

## Budget and Match Tables (required)

Excel document available at  
<https://ugrwcd.org/grant-funding/>

<b>Summary Project Budget Table (Use of Template is Required)</b>				
<b>Task Description</b>	<b>District Grant Request</b>	<b>Match (In-Kind and / or Cash)</b>	<b>Total</b>	<b>Estimated Completion Date</b>
Task 1.				
Task 2.				
Task 3.				
Task 4.				
<b>Totals</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

Match Summary Table (Use of Template is Required)				
Task No.	Match Funding Source	In-Kind Services	Cash	Total
TOTALS:	\$0	\$0	\$0	\$0

## DISTRICT CONTACT INFORMATION



Bucky Lehman Ditch Diversion Structure

The Upper Gunnison District would like to encourage all interested applicants to contact the District with any questions related to the Grant Program guidelines, grant application process, or with requests for technical assistance.

**Your contact is Beverly Richards.**

Email [beverly@ugrwcd.org](mailto:beverly@ugrwcd.org) or call (970) 641-6065.

**QUESTIONS?**

